

Regd. Office : 606, 6th Floor, Indra Prakash, 21 Barakhamba Road, New Delhi - 110 001

# NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 39th Annual General Meeting of the Members of the Company will be held on Wednesday, the 27th day of September, 2023 at 4.30 P.M., through Video Conferencing/ Other Audio Visual Means ("VC/OAVM") facility to transact the following businesses:

#### **ORDINARY BUSINESS:**

- To receive, consider and adopt the Audited Financial Statements for the year ended 31st March, 2023 together with Directors' Report and Auditors' Report thereon and Consolidated Audited Financial Statements for the year ended 31st March, 2023.
- 2. To appoint a director in place of Mr. Kushagr Ansal (having DIN: 01216563) who retires from the office by rotation

#### Regd. Office:

606, 6th Floor, Indra Prakash, 21 Barakhamba Road, New Delhi – 110 001 CIN: L45201DL1983PLC016821 Website: www.ansals.com Dated: 29<sup>th</sup> May, 2023 Place : Vaishali, Ghaziabad

#### **IMPORTANT NOTES:**

- 1. An Explanatory Statement as required under Section 102 of the Act in respect of the business under Item No. 3 of the Notice convening the Meeting is annexed hereto. The Board of Directors of the Company at its meeting held on 29th May, 2023 considered that the special business under Item No. 3, being considered unavoidable, be transacted at the 39th AGM of the Company. The relevant details, pursuant to Regulations 26(4) and 36(3) of the SEBI Listing Regulations and Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India, in respect of the Director seeking re-appointment at this AGM is also annexed. Requisite declaration has been received from the Director for seeking re-appointment.
- 2. GENERAL INSTRUCTIONS FOR ACCESSING AND PARTICIPATING IN THE 39TH AGM THROUGH VC/OAVM FACILITY AND VOTING THROUGH

and being eligible, offers himself for re-appointment.

## SPECIAL BUSINESS:

 To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013, the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and the Companies (Cost Records and Audit) Rules, 2014 (including any statutory modification(s) or reenactment(s) thereof, for the time being in force), M/s. U. Tiwari & Associates, Cost Accountants (Firm Registration No. 100452) appointed by the Board of Directors of the Company, to conduct the audit of the cost records of the Company for the Financial Year ending 31st March, 2024, be paid a total remuneration of ₹ 1,10,000/-(Rupees One Lakh Ten Thousand only), plus applicable taxes and out of pocket expenses as recommended by the Audit Committee of the Company.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all such acts and take steps as may be necessary, proper or expedient to give effect to this resolution."

By Order and on behalf of the Board For ANSAL HOUSING LIMITED

> -/Sd (Som Nath Grover) V.P. & Company Secretary M.No. : F4055

ELECTRONIC MEANS INCLUDING REMOTE E-VOTING

In view of the COVID-19 pandemic, a) the Ministry of Corporate Affairs ('MCA') has vide its General Circular No. 20/2020 dated May 5, 2020 in relation to clarification on holding of Annual General Meeting ('AGM') through video conferencing ('VC') or other audio visual means ('OAVM') read with General Circulars Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, 19/2021 dated December 8, 2021, Circular No. 2/2022 dated May 5, 2022 and Circular No. 10/2022 dated December 28, 2022 in relation to 'Clarification on passing of ordinary and special resolutions by companies under the Companies Act, 2013 and the rules made thereunder on account of the threat posed by

COVID-19' and General Circular No.02/2021 dated January 13, 2021 (collectively referred to as 'MCA Circulars') and the Securities and Exchange Board of India ('SEBI') vide its circular No. SEBI/HO/CFD/CMD1/ CIR/P/2020/79 dated May 12, 2020 in relation to 'Additional relaxation in relation to compliance with certain provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015-COVID-19 pandemic' and Circular Nos. SEBI/ HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/ CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 and SEBI/HO/CFD/ PoD-2/P/CIR/2023/4 dated January 5,2023 (collectively referred to as 'SEBI Circulars') permitted the holding of the Annual General Meeting ('AGM'/'the Meeting') through VC/ OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ('Act'), the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations') and MCA Circulars, the 39th AGM of the Company is being held through VC/ OAVM on Wednesday, the 27th day of September, 2023 at 4.30 P.M (IST). The deemed venue for the AGM will be the Registered Office of the Company i.e. 606, 6th Floor, Indra Prakash, 21 Barakhamba Road, New Delhi-110001.

- b) In terms of the MCA Circulars, since the physical attendance of Members has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by Members under Section 105 of the Act will not be available for the 39th AGM. However, in pursuance of Section 112 and Section 113 of the Act, representatives of the Members may be appointed for the purpose of voting through remote e-Voting, for participation in the 39th AGM through VC/OAVM Facility and e-Voting during the 39th AGM.
- c) The Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.
- d) In line with the MCA Circulars and SEBI Circulars, the Notice of the 39th AGM will be available on the website of the Company at <u>www.</u> <u>ansals.com</u>, on the website of BSE Limited at <u>www.bseindia.com</u> and also on the website of CDSL at www.evotingindia.com.
- e) Since the AGM will be held through VC/OAVM Facility, the Route Map is not annexed to this Notice.
- f) Members may join the 39th AGM through VC/OAVM facility by following the procedure as mentioned below which shall be kept open for the Members from 4:15 p.m. IST i.e. 15 minutes before the time scheduled to start the 39th AGM and the Company may close the window for joining the VC/OAVM Facility 15 minutes after the scheduled time to start the 39th AGM.

- g) The facility of participation at the AGM through VC/OAVM will be made available to atleast 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairperson of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis
- h) The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
- i) Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India ("ICSI") and Regulation 44 of Listing Regulations read with MCA Circulars and SEBI Circulars. the Company is providing remote e-Voting facility to its Members in respect of the business to be transacted at the 39th AGM and facility for those Members participating in the 39th AGM to cast vote through e-Voting system during the 39th AGM.
- 3. THE INTRUCTIONS FOR SHAREHOLDERS FOR REMOTE E-VOTING AND E-VOTING DURING AGM AND JOINING MEETING THROUGHVC/OAVM ARE AS UNDER:
  - a) The voting period begins on 24th September, 2023 (09:00 A.M. IST) and ends on 26th September, 2023 (5:00 P.M. IST). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) 20th September, 2023 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
  - b) Shareholders who have already

voted prior to the meeting date would not be entitled to vote at the meeting venue.

Pursuant to SEBI Circular c) No. SEBI/HO/CFD/CMD/ CIR/P/2020/242 dated December 09, 2020, under Regulation 44 of Securities and Exchange Board of India (Listing **Obligations and Disclosure** Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

> Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

> In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

d) In terms of SEBI circular no. SEBI/ HO/CFD/CMD/CIR/P/2020/242 dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat accounts maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Ids in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of shareholders	Login Method	
Individual Shareholders	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id a	
holding securities in	password. Option will be made available to reach e-Voting page without any further authentication	
Demat mode with	The users to login to Easi / Easiest are requested to visit CDSL website www.cdslindia.com and	nd
CDSL Depository	click on login icon & New System Myeasi Tab.	
	2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligib	
	companies where the e-voting is in progress as per the information provided by the Compar On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting servi	
	provider for casting your vote during the remote e-Voting period or joining virtual meeting & voti	
	during the meeting. Additionally, there is also links provided to access the system of all e-Votil	
	Service Providers, so that the user can visit the e-Voting service providers' website directly.	9
	<ol> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.</li> </ol>	w.
	cdslindia.com and click on login & New System Myeasi Tab and then click on registration optic	
	4. Alternatively, the user can directly access e-Voting page by providing Demat Account Numb	
	and PAN No. from an e-Voting link available on <u>www.cdslindia.com</u> home page. The system w	
	authenticate the user by sending OTP on registered Mobile & Email as recorded in the Dem Account. After successful authentication, user will be able to see the e-Voting option where t	
	e-voting is in progress and also able to directly access the system of all e-Voting Service Provide	
Individual Shareholders	<ol> <li>If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSD</li> </ol>	
holding securities in	Open web browser by typing the following URL: <u>https://eservices.nsdl.com</u> either on a Persor	
demat mode with	Computer or on a mobile. Once the home page of e-Services is launched, click on the "Benefic	
NSDL Depository	Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. Ye	
. ,	will have to enter your User ID and Password. After successful authentication, you will be able	to
	see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be at	
	to see e-Voting page. Click on company name or e-Voting service provider name and you will	
	re-directed to e-Voting service provider website for casting your vote during the remote e-Votin	ng
	period or joining virtual meeting & voting during the meeting.	
	<ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at <u>https://eservice</u>.</li> </ol>	
	nsdl.com. Select "Register Online for IDeAS" Portal or click at <u>https://eservices.nsdl.com/SecureWe</u> IdeasDirectReg.jsp.	<u>\0</u>
	<ol> <li>Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://ww</u></li> </ol>	
	evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Votii	
	system is launched, click on the icon "Login" which is available under 'Shareholder/Memb	
	section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit dem	
	account number held with NSDL), Password/OTP and a Verification Code as shown on the scree	en.
	After successful authentication, you will be redirected to NSDL Depository site wherein you c	
	see e-Voting page. Click on company name or e-Voting service provider name and you will	
	redirected to e-Voting service provider website for casting your vote during the remote e-Votin	ng
Individual	period or joining virtual meeting & voting during the meeting. You can also login using the login credentials of your demat account through your Depository Participa	nt
Shareholders (holding	registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voti	
securities in demat	option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site aff	
mode) login through	successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting	ng
their Depository	service provider name and you will be redirected to e-Voting service provider website for casting yo	our
Participants (DP)	vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.	
mortant note: Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option		

Important note: Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through
Depository i.e. CDSL and NSDL

Login type	Helpdesk details
5	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at toll free no. 1800 22 55 33
	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
5	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at : 022 - 4886 7000 and 022 - 2499 7000

- e) Login method for e-Voting and joining virtual meetings for Physical shareholders and shareholders other than individual holding in Demat form.
  - 1) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
  - 2) Click on "Shareholders" module.
  - 3) Now enter your User ID
    - a. For CDSL: 16 digits beneficiary ID,

b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,

- c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first time user follow the steps given below:

•	
	For Shareholders holding shares in Demat Form and Physical Form
PAN	<ul> <li>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your
Details	demat account or in the company records in order to login.
OR Date of Birth	• If both the details are not recorded with the depository or company, please enter the member
(DOB)	id / folio number in the Dividend Bank details field.

- 7) After entering these details appropriately, click on "SUBMIT" tab.
- 8) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 9) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- 10) Click on the EVSN for the relevant "ANSAL HOUSING LIMITED" on which you choose to vote.
- 11) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- 12) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- 13) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- 14) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- 15) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- 16) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- 17) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.

# Instructions for the non-individual Members and the Custodians:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <u>www.evotingindia.com</u> and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@</u> <u>cdslindia.com</u>.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

- Alternatively Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz sect@ansals.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.
- 4. PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/ DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E -VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:
  - For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to <u>delhi@linkintime.co.in</u>.
  - For Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.
  - For Individual Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.
- 5. INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/ OAVM & E-VOTING DURING MEETING ARE AS UNDER:
  - 1. The procedure for attending meeting & e-Voting on the day of the AGM is same as the instructions mentioned above for e-voting.
  - The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-voting.

- 3. Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the AGM.
- Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
- Further, shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 7. Shareholders who would like to express their views/ask guestions during the meeting may register themselves as a speaker by sending their request in advance atleast seven days prior to meeting mentioning their name, demat account number/folio number, email id. mobile number at (sect@ ansals.com). The shareholders who do not wish to speak during the AGM but have gueries may send their gueries in advance seven days prior to meeting mentioning their name, demat account number/ folio number, email id, mobile number at (sect@ansals.com). These gueries will be replied to by the company suitably by email.
- 8. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
- Only those shareholders, who are present in the AGM through VC/ OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- 10. If any Votes are cast by the shareholders through the e-voting

available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders may be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

#### 6. INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER:-

- a) Members may follow the same procedure for e-Voting during 39th AGM as mentioned above for remote e-voting.
- b) Only those shareholders, who are present in the 39th AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- c) If any Votes are cast by the shareholders through the e-voting available during the 39th AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
- d) Shareholders who have voted through remote e-Voting will be eligible to attend the 39th AGM. However, they will not be eligible to vote at the AGM.
- e) If you have any queries or issues regarding attending AGM & e-Voting from the e-Voting System, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or call at 1800225533.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia. com or call on 1800 22 55 33 or you may contact Mr. Neeraj Jain, Team Member-Delhi Operations, Link Intime India Pvt. Ltd, Noble Heights, 1st Floor, Plot NH 2, C-1 Block LSC, Near Savitri Market, Janakpuri, New Delhi-110058, Phone: +91-11-49411000, E-mail: delhi@linkintime.co.in.

## 7. OTHER GUIDELINES FOR MEMBERS

- a) It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-Voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password" or "Physical User Reset Password" option available on <u>www.evotingindia.</u> <u>com</u> to reset the password.
- b) The voting rights of Members shall be in proportion to their share in the paid up equity share capital of the Company as on the cut-off date of 20th September, 2023.
- Any person, who acquires shares cof the Company and becomes member of the Company after the Company sends the Notice of the 39th AGM by email and holds shares as on the cutoff date i.e. 20th September, 2023, may obtain the User ID and password by sending a request at helpdesk.evoting@cdslindia. com. However, if you are already registered with CDSL for remote e-Voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on www. evotingindia.com.
- A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained

by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-Voting or casting vote through e-Voting system during the meeting.

- e) The Board has appointed Mr. Abhishek Mittal, Proprietor of M/s. Abhishek Mittal & Associates, Practicing Company Secretaries as Scrutinizer to scrutinize the remote e-voting and e-voting process at the time of AGM in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.
- f) During the 39th AGM, the Chairman shall, after response to the questions raised by the Members in advance or as a speaker at the 39th AGM. formally propose to the Members participating through VC/OAVM Facility to vote on the resolutions as set out in the Notice of the 39th AGM and announce the start of the casting of vote through the e-Voting system. After the Members participating through VC/OAVM Facility, eligible and interested to cast votes, have cast the votes, the e-Voting will be closed with the formal announcement of closure of the 39th AGM.
- q) The Scrutinizer shall after the conclusion of e-Voting at the 39th AGM, first download the votes cast at the AGM and thereafter unblock the votes cast through remote e-Voting and shall make a consolidated scrutinizer's report of the total votes cast in favour or against. invalid votes, if any, and whether the resolution has been carried or not, and such Report shall then be sent to the Chairman or a person authorized by him, within 48 (forty eight) working hours from the conclusion of the AGM, who shall then countersign and declare the result of the voting forthwith.
- h) The Results declared along with the report of the Scrutinizer shall be placed on the website

of the Company at <u>www.ansals.</u> <u>com</u> and on the website of CDSL at <u>www.evotingindia.</u> <u>com</u> immediately after the declaration of Results by the Chairman or a person authorized by him. The results will also be intimated to the BSE Ltd. where the Company's shares are listed.

i)

- In accordance with the General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 and subsequent circulars issued in this regard, the latest being 2/2022 dated 5th May, 2022 issued by the Ministry of Corporate Affairs and Circular No. SEBI/HO/CFD/ CMD2/CIRP/P/2022/62 dated 13th May, 2022 issued by SEBI, the Notice of the 39th AGM and the Annual Report for the financial year 2022-23 including therein the Audited Financial Statements for the financial year 2022-23, are being sent only by email to the Members. Therefore, those Members, whose email addresses are not registered with the Company or with their respective Depository Participant/s, and who wish to receive the Notice of the 39th AGM and the Annual Report for the financial year 2022-23 and all other communication sent by the Company, from time to time, can get their email address registered by following the steps as given below:-
- 1) For Members holding shares in physical form, please send scanned copy of a signed request letter mentioning your folio number, complete address, email address to be registered along with scanned self-attested copy of the PAN and any document (such as Driving Licence, Passport, Bank Statement, AADHAR) supporting the registered address of the Member, by email to the RTA of the Company at delhi@linkintime.co.in

- 2) For the Members holding shares in demat form, please update your email address through your respective Depository Participant/s.
- j) The Notice of the 39th AGM and the Annual Report for the financial year 2022-23 including therein the Audited Financial Statements for the financial year 2022-23, will be available on the website of the Company at <u>www. ansals.com</u> and the website of BSE Limited at <u>www.bseindia. com</u> and on the website of CDSL at <u>www.evotingindia.com</u>
- k) The register of members and share transfer books of the Company will remain closed from Thursday, 21st September, 2023 to Wednesday 27th September, 2023 (both days inclusive) in accordance with the provisions of Section 91 of the Companies Act, 2013 for the purpose of the meeting.
- Information regarding particulars of the Directors seeking appointment/re-appointment requiring disclosure in terms of Regulation 36(3) of SEBI (Listing Obligation and Disclosure & Requirements) Regulations, 2015 read with clause 1.2.5 of the Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India is given in "Annexure-A" attached hereto.
- M) As per the provisions of Section 72 of the Companies Act, 2013, the facility for making nomination is now available to the Members in respect of the shares held by them. Nomination forms can be obtained from the Company's Registrar and Transfer Agent – LIIPL.
- Members holding shares in the same set of names under different ledger folios are requested to apply for consolidation of such folios along with relevant share certificates to the Company's Registrar & Transfer Agent-LIIPL.
- Transfer of Unclaimed and/or Unpaid Amounts to Investor Education and Protection Fund (IEPF):

- 1) Pursuant to the provisions of Sections 124, 125 and other applicable provisions, if any, of the Companies Act, 2013 read with the IEPF Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (hereinafter referred to as "IEPF Rules") (including any statutory modification(s) or re-enactment(s) thereof for the time being in force). the amount of dividend remaining unclaimed or unpaid for a period of 7 (seven) years from the date of transfer to the unpaid dividend account is required to be transferred to IEPF, maintained by the Central Government.
- Accordingly, during the financial year 2022-23, the Company would be transferring unclaimed final dividend amount for the financial year ended 31st March, 2016 on or before 02nd November, 2023 to IEPF.
- 3) In accordance with Section 124(6) of the Companies Act. 2013 read with the IEPF Rules, all the shares in respect of which dividend has remained unclaimed or unpaid for 7 (seven) consecutive years or more are required to be transferred to the Demat Account of the IEPF Authority. Further, the corresponding shares will be transferred as per the requirements of the IEPF rules. The details of which are made available on the Company's website (www. ansals.com).
- 4) Members who have not yet encashed the dividend warrants for any of the Financial Year 2015-16 are once again requested to make their claims immediately to the Company or the Company's Registrar & Transfer Agent – LIIPL for issuance of duplicate / revalidated dividend warrants.

- p) The Members desiring any information as regards to accounts are requested to write to the Company at an early date. This would enable the Company to compile the information and provide replies at the Meeting.
- q) The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company.
- SEBI vide its notification dated r) 24th January, 2022 has amended Regulation 40 of the SEBI Listing Regulations and has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialised form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization, Members are advised to dematerialize the shares held by them in physical form. Members can contact the Company or RTA, for assistance in this regard.
- s) Electronic copy of all the documents referred to in the accompanying Notice of the 39th AGM and the Explanatory Statement shall be available for inspection in the Investor Section of the website of the Company at <u>www.ansals.com</u>.
- t) During the 39th AGM, Members may access the scanned copy of Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts and Arrangements in which Directors are interested maintained under Section 189 of the Act electronically during the AGM.

# EXPLANATORY STATEMENT PURSUANT TO REGULATION 36(5) OF THE SEBI (LISTING OBLICATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No. 3

The Board, on the recommendations of the Audit Committee, has approved the re-appointment and remuneration of M/s. U. Tiwari & Associates, Cost Accountants (Firm Registration No. 100452), as the Cost Auditors to conduct the audit of the cost records of the Company for the financial year ending 31st March, 2024. In accordance with the provisions of Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be ratified by the shareholders of the Company.

None of the Directors and Key Managerial Personnel of the Company and their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 3 of the Notice.

Consent of the members is sought by passing of an Ordinary Resolution as set out at Item No. 3 of the Notice for ratification of the remuneration payable to the Cost Auditors for the financial year ending 31st March, 2024.

> By Order and on behalf of the Board For ANSAL HOUSING LIMITED

# Regd. Office:

606, 6th Floor, Indra Prakash, 21 Barakhamba Road, New Delhi – 110 001 CIN: L45201DL1983PLC016821 Website: www.ansals.com Dated: 29<sup>th</sup> May, 2023 Place : Vaishali, Ghaziabad

-/Sd/-(Som Nath Grover) V.P. & Company Secretary M.No. : F4055

# Annexure-"A" to Notice

Information of Directors to be appointed and the Directors seeking re-appointment at this Annual General Meeting pursuant to Regulation 36 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, in accordance with provisions of Companies Act, 2013 read with clause 1.2.5 of the Secretarial Standard-2, as on the date of Notice.

Name of Director	Mr. Kushagr Ansal
Date of Birth (Age)	03.04.1979 (44 Years)
Director Identification Number	01216563
Qualifications	Mr. Kushagr Ansal is an MBA with specialization in Finance from Bentley College, Waltham, USA and a B.Com (Hons) from Shri Ram College of Commerce, New Delhi. He has experience in System Management in addition to exceptional skills in Finance & Marketing.
Expertise in specific functional area	Mr. Kushagr Ansal is associated with the Company for last more than 20 years in different roles and as the Whole Time Director for last more than 15 years. During his tenure as the Whole Time Director, he has been looking after all the responsibilities of Strategic Planning, Land Procurement, Business Development, Sales and Marketing, Legal and Finance & Accounting etc. The Company has achieved several new heights in terms of number of projects, turnover and improvement in financial conditions etc. under his stewardship
Terms and conditions of re- appointment	He shall be liable to retire by rotation as a director and being eligible may be re-appointed as a director.
Remuneration proposed to be paid	NIL
Remuneration last drawn (including sitting fees, if any)	Remuneration of Rs. 62,264/- paid during the year 2022-23.
No. of Shares held in the Company	10,95,078
Disclosure of relationship between directors inter-se	Not related to any Director / Key Managerial Personnel.
Number of Meetings of Board attended during the year (2022-23)	5 out of 5
Directorships of other Boards	Identity Buildtech Private Limited
Membership/ Chairmanship of Committee of other Boards (includes only Audit & Shareholders Relationship Committee)	